**WORKSHEET 1 Using Capitals Correctly**

**Exercise A**

Proofread the following sentences for errors in capitalization. Cross out each incorrect lowercase letter and write the capital letter above it.

**1.** Arna Bontemps’s short story “A Summer Tragedy” is set in the south.

**2.** their new office building is on third avenue in New york city.

**3.** Located in yavapai county, arizona, Tuzigoot, a national monument, features the ruins of a prehistoric pueblo.

**4.** The great plains is one of the world’s most important wheat-growing regions.

**5.** My great-grandparents traveled down the ohio river on a barge.

**6.** during our trip to canada, my family and i stopped on cape breton island.

**7.** When you were in australia, did you travel in the outback?

**8.** our play is set in sherwood forest near nottinghamshire, england.

**9.** We saw mount hood in the cascade range, east of portland, oregon.

**10.** The geysers in yellowstone national park are a popular tourist attraction.

**Exercise B**

Proofread the following sentences for errors in capitalization. Cross out each incorrect lowercase letter and write the capital letter above it.

**1.** The annual shawnee ridge winter festival will begin on february 4.

**2.** The writer alice walker was born in eatonton, georgia, and she attended spelman college and sarah lawrence college.

**3.** What do the holidays fourth of july and thanksgiving day celebrate?

**4.** In the movie the sioux befriend the soldier they name dances with wolves.

**5.** The planet jupiter is about 1,300 times as large as earth.

**6.** Did you know that the battle of agincourt, which occurred during the middle ages, lasted only one day?

**7.** In 1995, Joan D. Hedrick won the pulitzer prize for her biography of harriet beecher stowe.

**8.** The president of the united states boarded *air force one* for a trip to beijing.

**9.** Eugenia w. Collier’s short story “Marigolds” is set during the great depression.

**10.** Please be merciful and forgive us, o mighty Thor!

**WORKSHEET 2 Using Capitals Correctly**

**Exercise A**

Proofread the following sentences for errors in capitalization. Cross out each incorrect capital or lowercase letter, and write the correct form above it.

**EXAMPLE 1.** Recently, my sister and i made plans to visit our Brother, who now lives and works on the island of honshu, japan.

**1.** I visited my sister, Arnetta, at xavier university last week.

**2.** She is taking several courses, including English, french, and american History.

**3.** After she graduates from this College, she will attend a Medical School where she will study to become a pediatrician.

**4.** She has applied to northwestern university in the midwest and to several schools in new York and california.

**5.** My brother, Luther, has already graduated from college and now teaches Mathematics classes in kyoto, japan.

**6.** Luther has written long, interesting letters about japanese culture.

**7.** Luther lives close to a buddhist temple, which he often visits with his new friends.

**8.** Japan’s many religions include Buddhism, christianity, and shintoism.

**9.** Luther has also described his travels outside japan, including his trips to the gobi desert and to the mountains of tibet.

**10.** Arnetta and i plan to join him on his trip to bali, an island in the indian ocean.

**Exercise B**

Proofread the following sentences for errors in capitalization. Cross out each incorrect capital or lowercase letter, and write the correct form above it.

**1.** This Restaurant serves delicious cajun cuisine.

**2.** Aunt Anita is famous for her russian salad dressing.

**3.** In our study of south american countries, we learned about peruvian customs, venezuelan oil fields, and brazilian Rain Forests.

**4.** Do you know the first three letters of the greek alphabet?

**5.** The israeli ambassador met with european leaders to discuss a new Trade Agreement.

**WORKSHEET 3 Capitalizing Proper Nouns**

**Exercise B**

Proofread the following sentences for errors in capitalization. Cross out each incorrect capital letter or lowercase letter, and write the correct form above it.

**1.** There is a fine University in our town, but Maya’s brother wants to attend Morehouse college in atlanta, georgia.

**2.** The Lodge’s full name is the Benevolent and protective order of Elks of the U.S.A.

**3.** The National Association For The Advancement Of Colored People (NAACP) was founded in 1909.

**4.** This Book by Sonia Sanchez was published by Africa world press, inc.

**5.** Langston has a savings account at the first national bank of chicago.

**6.** The chicago bulls have won several national basketball association Championship Titles.

**7.** Some of eric’s friends gave up Desserts for lent.

**8.** The federal express Delivery Person picked up Heather’s package that had to be in Dallas by the Next Day.

**9.** Did you see the washington monument when you were in washington, d.c.?

**10.** In 1958, the *nautilus* became the first Submarine to sail under the ice at the north pole.

**WORKSHEET 4 Capitalizing Titles**

**Exercise B**

Proofread the following sentences for errors in capitalization. Cross out each incorrect capital or lowercase letter, and write the correct form above it.

**1.** My mother has just been made President of her company.

**2.** Indeed, aunt mabel told me she subscribed to *ebony*.

**3.** We were interviewed by a Reporter from the *hillside news.*

**4.** The president left the white house for a vacation at Camp David.

**5.** The singing was led by colonel Gutiérrez of the Marine Corps.

**6.** When grandmother Kostas comes to visit, she always brings presents.

**7.** Nora Ephron has written books titled *crazy salad* and *scribble, scribble*.

**8.** The Captain of the ship, Lieutenant Homer Creech, received a personal letter from secretary of the navy Smith.

**9.** Did you say, Uncle, that you have not read Ron Arias’s book *five against the sea*?

**10.** After dinner, mother read aloud from a translation of *Snow White and the seven dwarfs*.

**WORKSHEET 5**

**Exercise A**

Proofread the following sentences for errors in capitalization. Cross out each incorrect lowercase letter, and write the capital letter above it.

**1.** Has Audrey joined the american renaissance literary club?

**2.** the employees of the good morning breakfast cereal company held their banquet at the metropolitan hotel.

**3.** The members of the explorers club from diego ribas middle school are making plans for a camping trip along the rio grande.

**4.** The battle of gettysburg continued through July 3, 1863.

**5.** one of the major holidays in judaism is rosh hashana.

**6.** Among the religions practiced in india are buddhism, hinduism, and christianity.

**7.** The canadians have a national holiday called canada day, which they celebrate on the first day of july.

**8.** Two of bella’s favorite foods are french toast and new england clam chowder.

**9.** Besides italy, can you name another mediterranean country?

**10.** the latin name for the greek goddess aphrodite is venus.

**Exercise B**

Proofread the following sentences for errors in capitalization. Cross out each incorrect capital or lowercase letter, and write the correct form above it.

**1.** My Uncle has written a book called *Everyday weather for you*.

**2.** Becky has a summer job working for the newspaper *norwich bugle*.

**3.** I saw the story about commander kay in the *wisconsin alumni Bulletin*.

**4.** We subscribe to the sunday edition of *The New york times*, and it always arrives early Sunday Morning.

**5.** Jacqueline says her favorite animal story is *ring of bright water*, but I like *the call of the wild* much better.

**6.** I can identify with the young narrator of Gary Soto’s short story “the jacket.”

**7.** Rafe Buenrostro is the main character of Rolando Hinojosa-Smith’s novel *fair gentlemen of belken county*.

**8.** President Abraham Lincoln wrote five different versions of the gettysburg address, a

Speech he gave during the civil war.

**9.** Latoya, my oldest Sister, played the part of Berniece in our school’s production of August Wilson’s play *the piano lesson*.

**10.** My Aunt Aretha gave me a print of *the banjo lesson*, an oil painting by Henry Ossawa Tanner.

**Exercise C**

Proofread the following paragraph for errors in capitalization. Cross out each incorrect capital or lowercase letter, and write the correct form above it.

[1] linking the Atlantic ocean with the Pacific ocean, the Panama canal took ten years and approximately $380 Million to build. [2] two french firms and one from the United States gave up before the United States completed the project in 1914. [3] more than 43,000 workers faced jungles, swamps, volcanic earth, Malaria, and Yellow fever. [4] when it was completed, the Canal cut about 8,000 miles from a ship’s journey from New York to san francisco. [5] today, the Canal is important to both commercial Trade and Defense of the United States, as 12,500 ships travel through the Canal’s Locks every year.