

Patterns of Organization and Their Clue Words

Time Order	Discussion of events or ideas in relation to passing time	after, afterward, at last, at that time, before, during, immediately, now, presently, shortly, since, until, while
Simple Listing-Process	Emphasis on the order in which something occurs	next, then, first, second, finally
Definition	Emphasis on the meaning of a word, phrase, or idea	means, can be defined as, the same as, like
Statement & Clarification	Statement of fact with discussion intended to make that statement clear	words, obviously, of course, too
Classification	Analysis of where events, ideas, or facts fit in with other events, ideas, and facts	category, field, rank, group, various, elements, characteristics, some feature, types, parts
Summary	Condensed statement of the principal points in a larger statement or idea	in brief, in conclusion, in short, on the whole, to sum up, to summarize
Comparison	Discussion of similarities in two or more ideas, events, or things	also, likewise, in like manner, similarly, similar to, compared to
Contrast	Discussion of the differences in two or more ideas, events, or things	although, however, but, conversely, nevertheless, yet, on the contrary, on one hand, on the other hand, at the same time...
Generalization & Example	Statement with examples designed to illustrate or clarify the statement	for examples, for instance, that is, thus, to illustrate, as demonstrated
Cause and Effect	A reason or condition and the subsequent effect or conclusion	accordingly, affect, as a result, and, because, consequently, hence in short, may be due to, reasons, results, then, therefore, thus
Addition	Emphasis on providing more information	again, also, and besides, equally, important, finally, further, furthermore, in addition, last, likewise, moreover
Location—Spatial Order	Emphasis on whereabouts of a thing or things	Above, adjacent to, below, beyond, then, close by, elsewhere, inside, nearby, next to, opposite, within, without, behind, in front of, to left...